



Employment Verification Process

World Wide Technology, Inc. is now using The Work Number® to provide automated employment and income verification on our employees. The Work Number® is an automated service that provides you with the ability to quickly provide proof of your employment or income.

How to Use The Work Number:

For Proof of Employment:

Step 1) Give the person needing proof of your employment, the verifier, the following information:

- Your Social Security Number: ≤ ≤ ≤ - ≤ ≤ - ≤ ≤ ≤
- **WWT Employer Code : 28122**
- The Work Number Access Options for Verifiers:
 - Option a) www.theworknumber.com
 - Option b) 1-800-367-5690

For Proof of Employment Plus Income:

Start by creating a Salary Key. A Salary Key is a six-digit number that allows one-time access to your salary information. Here's how to create a Salary Key:

Step 1) Access The Work Number either via the Web or telephone:

- a) www.theworknumber.com
- b) 1-800-367-2884

Step 2) Select the Employee option and Login. To Login, have the following information:

- **WWT Employer Code: 28122**
- Your Social Security Number: ≤ ≤ ≤ ≤ ≤ ≤ - ≤ ≤-
- Your PIN (**Last 4 digits of SSN + MMDD of birth date**)

Step 3) Select the "Create a Salary Key" option and prepare to write down the six-digit number

Step 4) Give the person needing proof of your employment plus income, the verifier, the following information:

- Your Social Security Number: ≤ ≤ ≤ - ≤ ≤ - ≤ ≤ ≤ ≤
- **WWT Employer Code : 28122**
- Your Salary Key (from Step 3): ≤ ≤ ≤ ≤ ≤ ≤
- The Work Number Access Options for Verifiers:
 - a) www.theworknumber.com
 - b) 1-800-367-5690

The Work Number Client Service Center

Monday – Friday; 7:00 a.m. – 8:00 p.m. (CST)

1-800-996-7566

1-800-424-0253 (TTY – Deaf)

